

ADM-1

20 September 1962

MEMORANDUM FOR: Acting Director of Central Intelligence

SUBJECT : Support to the Deputy Director (Research)

1. Pursuant to your request, I have looked into the administrative problem confronting DD/R in connection with Table of Organization, staffing, space, etc., and have discussed the matter at some length with Dr. Scoville and members of his staff. As I understand it, DD/R wants immediately:

- a. His exact responsibilities spelled out;
- b. His precise Table of Organization and personnel ceiling;
- c. Identification of personnel to staff his organization; and
- d. Space in the headquarters building which will permit the assembly of the entire headquarters staff in one area.

2. Headquarters Notice 1-23, dated 30 July 1962, set forth the mission of the DD/R and established the Offices of Research and Development, ELINT, and Special Activities. However, I understand that DD/R is still uncertain as to what specific functions he is to take over from other Agency components [REDACTED] and TSD research and development, for example) and that this matter is currently under discussion with your office.

3. It is certainly desirable for DD/R to understand what he is supposed to do before stating his staffing requirements. In any case, however, with the exception of the Office of ELINT, no T/O request has been made on which we can take any action. Coordination with the components interested in the Office of ELINT has been completed, and on 20 September a T/O of [REDACTED] positions was approved.

4. In order to fill the Office of ELINT T/O completely, DD/R will need to request of the Comptroller additional ceiling authorization of approximately [REDACTED] positions. I also understand that DD/R contemplates approximately [REDACTED]

Wrong - 100

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Total

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positions in the Office of Research and Development and an additional [REDACTED] in the Office of Special Activities. Hence, his total ceiling problem to be resolved by the Comptroller is about [REDACTED]. I see no reason why DD/R progress need be at a standstill pending resolution of this problem. We are prepared to give immediate consideration to any reasonable T/O request, to issue a tentative T/O, and to review it periodically to insure that it meets DD/R needs.

5. Final identification of personnel to be transferred permanently from other components to DD/R will take some time inasmuch as the needs of their parent components, as well as the wishes of the individuals, must be considered. However, we must recognize that there will be a period of transition during which parent offices will supply personnel to the DD/R. This will have to continue until DD/R is capable of supplying a full staff of DD/R careerists. It will take months at best and perhaps two or more years to complete the transition without serious interruptions and jeopardy to the program.

6. DD/R space requirements are under intensive study along with the many other competing requests for space in the headquarters building, the total of which far exceeds our capacity. I expect to present the essential facts to you at an early date and will request policy guidance as to priorities. However, assuming for the moment that all DD/R headquarters components are to be assembled in one area in the headquarters building, it will take considerable time to reshuffle all of the units involved in such a move--weeks, if not months. I do not concur in the DD/R position that existing units and personnel cannot be taken over in place and that it will be impossible for him to assume his responsibilities pending consolidation of all his headquarters units in contiguous space.

7. There certainly are many problems and frustrations with which DD/R, and those of us who are trying to support him, must cope in order to launch his new organization under conditions considerably short of the ideal. However, as a practical matter, we have no alternative to working under these conditions, and to me it is unreasonable to take the position that unless all of these things, which certainly are desirable, are done immediately the program will collapse. I see no reason why, with a practical and cooperative approach to the many problems confronting us, the DD/R organization cannot move forward in an orderly manner.

/s/

L. K. White  
Deputy Director  
(Support)

cc: DD/R  
D/Communications  
D/Personnel  
D/Logistics  
Comptroller

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